MINUTES OF THE
MACOMB COUNTY ETHICS BOARD

Wednesday, July 20, 2016

A meeting of the Macomb County Ethics Board was held Wednesday, July 20, 2016, at 8:45 a.m., in the Human Resources Conference Room, on the 1st Floor of the Talmer Building - Mount Clemens, Michigan.

CALL TO ORDER

Chair Amboyer called the meeting to order at 8:47 a.m.

ROLL CALL

The following Members were present:

Dr. Donald J. Amboyer, James McGrail and Dorie Vazquez-Nolan

Paddy Laske – Absent and Excused

Michelle LaBelle, Macomb County Finance – Risk & Insurance, prepared/reported the Minutes.

ADOPTION OF AGENDA

MOTION
A motion was made by James McGrail, supported by Dorie Vazquez-Nolan, to adopt the Agenda, as presented. The Motion Carried.

APPROVAL OF JUNE 15, 2016 MEETING MINUTES

MOTION
A motion was made by Jim McGrail, supported by Dorie Vazquez-Nolan, to approve the Minutes of June 15, 2016. The Motion Carried.

PUBLIC PARTICIPATION

Brian Gabriel
Eric Herppich
Brian Jacks
CORRESPONDENCE

Two Freedom of Information Requests were received. See Agenda Item #10.

ETHICS TRAINING UPDATE

Eric Herppich, Director, Human Resources/Labor Relations spoke about the upcoming Leadership Management Training. He has reviewed the Ethics Online Course and will cover the major points of the training along with reviewing forms with Department Heads. The eight-day Training starts in November and will be complete in April. Human Resources will develop curriculum and have the Ethics Board approve prior to the training. Chair Amboyer suggested possibly having a panel of Ethics Board Members after training for questions.

Brian Jacks, Human Resources/Labor Relations provided a handout detailing the online training evaluations and completion percentages. He will work with Department Heads and follow up on employee completion. Training is given to new hires as soon as they are on the payroll. Chair Amboyer requested Brian to reach out to the Executive Office and see if they can send out positive feedback for completing the training – possibly in the newsletter.

Jim McGrail thanked Brian for rolling the training out. Jim McGrail suggested that the Board review and possibly update some training questions if needed based on the evaluation responses. The Board will have these suggestions at next month's meeting and invited Brian Jacks to the next meeting.

BOARD MEMBER VACANCY UPDATE

One vacancy remains on the Board. Brian Gabriel, Ethics Board Nominee, provided the Board with an introduction and background.

FLYER & POSTER REVISIONS

Jim McGrail will work with the Planning Department for wording revisions on flyers and poster.

2017 PROPOSED BUDGET

The Board discussed possible future compensation for Board Members to be included in the budget.

MOTION

A motion was made by Jim McGrail, supported by Dorie Vazquez-Nolan, to approve the continuation of the $59,000 2017 budget. The Motion Carried.
FREEDOM OF INFORMATION / CLOSED HEARING REQUESTS

C06-2016 – Two FOIA Requests have been received and sent to Corporation Counsel. Jim McGrail to follow-up regarding a response.

Closed Hearing Requests – Respondents have the right to request a Closed Hearing as stated in the Rules of Procedure 2.2. This information should be included in letters to the respondents.

OTHER BUSINESS

None

CASE REVIEW

AO1-2016 – Subcommittee Jim McGrail and Dorie Vazquez-Nolan reached out to Departments for additional information. Jim McGrail will draft an Advisory Opinion detailing the facts.

AO2-2016 – Subcommittee Paddy Laske and Dorie Vazquez-Nolan to seek additional information before an Advisory Opinion is rendered.

MOTION

A motion was made by Jim McGrail, supported by Dorie Vazquez-Nolan to grant any Advisory Opinion Subcommittee authority to gather additional information to present to the Board. The Motion Carried.

Complaints - C03-2016, C04-2016, C05-2016

MOTION

A motion was made by Jim McGrail, supported by Dorie Vazquez-Nolan to table three complaints – C03-2016, C04-2016, and C05-2016 until the next meeting. The Motion Carried.

NEXT REGULARLY SCHEDULED MEETING: August 17, 2016 - 8:45 A.M.

ADJOURNMENT

MOTION

A motion was made by Jim McGrail, supported by Dorie Vazquez-Nolan, to adjourn the meeting at 10:17 a.m. The Motion Carried.