MINUTES OF THE
MACOMB COUNTY ETHICS BOARD

Wednesday, February 17, 2016

A meeting of the Macomb County Ethics Board was held Wednesday, February 17, 2016, at 8:45 a.m., in the Conference Room, on the 2nd Floor of the Talmer Building - Mount Clemens, Michigan.

CALL TO ORDER

Chair Amboyer called the meeting to order at 8:45 a.m.

ROLL CALL

The following Members were present:

    Dr. Donald J. Amboyer, Paddy Laske, James McGrail and Dorie Vazquez-Nolan

Michelle LaBelle, Macomb County Finance – Risk & Insurance, prepared/reported the Minutes.

ADOPTION OF AGENDA

MOTION
A motion was made by Paddy Laske, supported by James McGrail, to adopt the Agenda, as presented. The Motion Carried.

APPROVAL OF JANUARY 20, 2016 MEETING MINUTES

MOTION
A motion was made by James McGrail, supported by Paddy Laske to approve the Minutes of January 20, 2016. The Motion Carried.

PUBLIC PARTICIPATION

None

CORRESPONDENCE

None
FUNDAMENTAL ETHICS ONLINE TRAINING UPDATE (Eric Herppich & Brian Jacks)

Brian Jacks supplied the number of new hires for the 2015 Annual Report, which was 629. He also confirmed that the Personal Disclosure Forms are signed during orientation.

Brian Jacks has been working with Syntrio for network ID’s since not all employees have access to a computer. Online training is scheduled to be rolled out within the next 2 months to all Departments and new hire training will follow.

Chair Amboyer requested that Human Resources keep him in the loop with all training correspondence.

Brian Jacks indicated that Human Resources will be conducting training for approximately 350 supervisors and wants to include an Ethics portion. He asked the Board if they could provide information or if they wanted to conduct training sessions. Chair Amboyer will get back to Human Resources after the Board discusses a lesson plan.

2015 ETHICS BOARD ANNUAL REPORT DRAFT

The 2015 Annual Report was reviewed and a few revisions were made. The report will be submitted to the Office of County Executive and the Board of Commissioners.

MOTION
A motion was made by Jim McGrail, supported by Paddy Laske, to approve the 2015 Ethics Board Annual Report with revisions. The Motion Carried.

EDUCATIONAL POSTER DRAFT

Jim McGrail provided 2 poster samples. The Board made a few changes and Jim McGrail will forward to the Planning Department. Chair Amboyer presented a poster with a brochure holder sample. This will also be sent to Planning to design another poster to go with the brochures.

The printed trifold brochures were reviewed.

Chair Amboyer submitted 2 receipts for reimbursement of the brochure holders.

MOTION
A motion was made by Jim McGrail, supported by Paddy Laske, to reimburse Don Amboyer $31.04 for the purchase of brochure holder samples. The Motion Carried.
BOARD MEMBER VACANCY

There has been no information provided to the Board regarding any applications.

OTHER BUSINESS
None

TABLETOP EXERCISE
None

CASE REVIEW
None

NEXT REGULARLY SCHEDULED MEETING: March 16, 2016 - 8:45 A.M.

ADJOURNMENT

MOTION
A motion was made by Dorie Vazquez, supported by Jim McGrail, to adjourn the meeting at 10:18 a.m. The Motion Carried.

Approved:

Donald J. Amboyer, Ph.D., Chair

James McGrail, Secretary