

**MINUTES OF THE
MACOMB COUNTY ETHICS BOARD**

Thursday, November 14, 2013

A meeting of the Macomb County Ethics Board was held Thursday, November 14, 2013, at 9:00 a.m., in the Media Room, on the 8th Floor of the Administration Building, Mount Clemens, Michigan.

CALL TO ORDER

Chair Amboyer called the meeting to order at 9:04 a.m.

ROLL CALL

The following members were present:

Dr. Donald J. Amboyer, Karen Smith and Brian Bourbeau
Jermaine Jackson – Absent

Eric Herppich – HR/LR, Kevin Barnwell - Juvenile Justice Center, Maria Manning - HR/LR, Elizabeth Darga –Sheriff and Michelle LaBelle, Finance - Risk & Insurance Division were also present.

ADOPTION OF AGENDA

MOTION

A motion was made by Karen Smith, supported by Brian Bourbeau, to adopt the Agenda, as presented.

Vote: 3 – 0. **The Motion Carried.**

APPROVAL OF MINUTES OF 10/10/13

MOTION

A motion was made by Brian Bourbeau, supported by Karen Smith to approve the Minutes of October 10, 2013 as presented.

Vote: 3 – 0. **The Motion Carried.**

PUBLIC PARTICIPATION

Paddy Laske

CORRESPONDENCE

Jim Caygill has resigned from the Ethics Board. Paddy Laske will be considered for nomination on December 9th at a Board of Commissioners meeting.

ETHICS TRAINING ADVICE AND COUNSEL

The Board invited Representatives from Human Resources and Labor Relations, Juvenile Justice Center and the Sheriff Department to discuss training in their various departments. Each department gave a brief description of how they currently train their employees. Human Resources and Labor Relations Department is planning on putting out a RFP for County-wide training in the first quarter of next year.

Chair Amboyer researched online training companies and received a proposal from Syntrio. He provided a link to attendees of this meeting to view the Syntrio demo.

NEPOTISM REVIEW REQUEST FORM

Chair Amboyer requested permission from Eric Herppich, who developed the form, to post to internet. Eric Herppich agreed.

ETHICS BOARD BROCHURE

The Board discussed having brochures available in various locations. Brian Bourbeau suggested rolling out brochure with internet training.

OTHER BUSINESS

The Board reviewed current phone call procedures. Karen Smith will respond to calls this month. The Board also agreed to continue having meetings in the Media Room in the Administration Building. Karen Smith suggested By-Laws be reviewed for attendance policy.

NEXT SCHEDULED MEETING

The next meeting will be on December 9, 2013 at 11:30 a.m.

CASE REVIEW

None

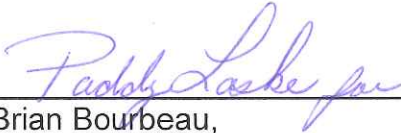
ADJOURNMENT

MOTION

A motion was made by Karen Smith, supported by Brian Bourbeau, to adjourn the meeting at 10:19 a.m.

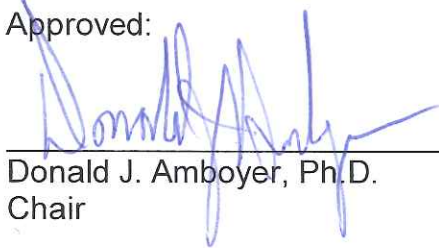
Vote: 3 – 0. **The Motion Carried.**

Respectfully submitted:



Brian Bourbeau,
Secretary

Approved:



Donald J. Amboyer, Ph.D.
Chair