

**MINUTES OF THE
MACOMB COUNTY ETHICS BOARD**

Wednesday, November 18, 2015

A meeting of the Macomb County Ethics Board was held Wednesday, November 18, 2015, at 8:45 a.m., in the Conference Room, on the 2nd Floor of the Talmer Building - Mount Clemens, Michigan.

CALL TO ORDER

Chair Amboyer called the meeting to order at 8:52 a.m.

ROLL CALL

The following Members were present:

Dr. Donald J. Amboyer, Paddy Laske, Tim Wiley, James McGrail and Dorie Vazquez-Nolan

Guests:

John Schapka, Macomb County – Corporation Counsel

Michelle LaBelle, Macomb County Finance – Risk & Insurance, prepared/reported the Minutes.

ADOPTION OF AGENDA

Chair Amboyer requested to add Tim Wiley's Resignation after Item #13.

MOTION

A motion was made by James McGrail, supported by Tim Wiley, to adopt the Agenda, as amended. **The Motion Carried.**

APPROVAL OF OCTOBER 21, 2015 MEETING MINUTES

MOTION

A motion was made by James McGrail, supported by Tim Wiley to approve the Minutes of October 21, 2015. **The Motion Carried.**

PUBLIC PARTICIPATION

None

CORRESPONDENCE

The Ethics Board received Tim Wiley's resignation letter, a response letter to Complaint #C01-2015, emails from Eric Herppich - regarding personal disclosure forms and John Schapka regarding meeting attendance. One phone call was received which did not pertain to the Ethics Board.

ETHICS ONLINE TRAINING UPDATE

The Ethics Board received correspondence from Eric Herppich. Online Training is expanding to other County Departments and so far smooth and positive feedback. Online Training is also implemented for new hires.

SYNTRIO ANNUAL HOSTING INVOICE PAYMENT

Chair Amboyer verified payment was issued and mailed to Syntrio.

EDUCATIONAL POSTER AND BROCHURE UPDATE

Jim McGrail provided a brochure update and a new sample. The Board discussed a few changes to be submitted to the Planning Department.

MOTION

A motion was made by Tim Wiley, supported by Dorie Vazquez-Nolan to authorize purchase of 500 brochures, brochure holders and not to exceed \$500.

The Motion Carried

DISCUSSION OF "CONFIDENTIALITY" AND PERSONAL DISCLOSURE FORMS

John Schapka, Corporation Counsel was invited to the meeting to answer questions on confidentiality. He explained that FOIA and Open Meetings Act provide transparency. The Board also discussed jurisdiction.

A list of who has not completed Personal Disclosure Forms was provided to the Board by Eric Herppich. It was determined that an Elected Official or the Executive are in charge of enforcing them.

OTHER BUSINESS

End of the year purchasing deadlines was discussed. Office supplies will be ordered by deadline.

TABLETOP EXERCISE

The Board tabled the exercise until next month's meeting.

NEXT REGULARLY SCHEDULED MEETING: December 16, 2015 - 8:45 A.M.

CASE REVIEW

MOTION

A motion was made by Jim McGrail, supported by Tim Wiley, to enter into Closed Session for the purpose of discussing Complaint #C01-2015.

A roll call vote was taken as follows:

Voting Yes were Amboyer, Laske, McGrail, Vazquez-Nolan and Wiley. **The Motion Carried.**

In accordance with the motion, the Board entered into Closed Session at 9:35 a.m., with it concluding at 10:10 a.m.

A Subcommittee consisting of Jim McGrail and Tim Wiley reviewed this complaint and recommended good cause does not exist.

MOTION

A motion was made by Paddy Laske, supported by Dorie Vazquez-Nolan, to dismiss Complaint #C01-2015 due to lack of subject matter. **The Motion Carried.**

TIM WILEY'S RESIGNATION

MOTION

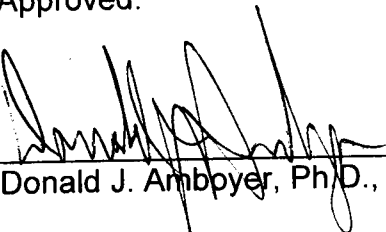
A motion was made by Jim McGrail, supported by Dorie Vazquez-Nolan, to accept Tim Wiley's resignation and thank him for his service. **The Motion Carried.**

ADJOURNMENT

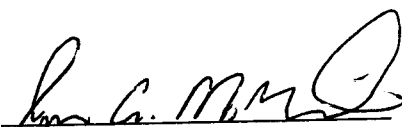
MOTION

A motion was made by Paddy Laske, supported by Dorie Vazquez-Nolan, to adjourn the meeting at 10:26 a.m. **The Motion Carried.**

Approved:



Donald J. Amboyer, Ph.D., Chair



James McGrail, Secretary