

**MINUTES OF THE  
MACOMB COUNTY ETHICS BOARD**

**October 18, 2012**

A meeting of the Macomb County Ethics Board was held Thursday, October 18, 2012, at 4:30 p.m., in the Board's Conference Room, on the 10<sup>th</sup> Floor of the County Building, Mount Clemens, Michigan.

**CALL TO ORDER**

Chair Amboyer called the meeting to order at 4:30 p.m.

**ROLL CALL**

The following members were present:

Dr. Donald J. Amboyer, Anthony J. Bellanca, Karen Smith, Gregory G. Bauer & Rev. John L. Mack

Michelle LaBelle, Finance - Risk & Insurance Division, was also present.

**ADOPTION OF AGENDA**

**MOTION**

A motion was made by Anthony Bellanca, supported by Rev. Mack, to adopt the agenda, as presented.

Vote: 5 – 0. **The Motion Carried.**

**APPROVAL OF MINUTES OF 9/20/12**

**MOTION**

A motion was made by Karen Smith, supported by Anthony Bellanca to approve the Minutes of September 20, 2012, as presented.

Vote: 5 – 0. **The Motion Carried.**

**Operational Updates**

Chair Amboyer stated that the binder with Agenda and Meeting Minutes is updated and in the office. He also discussed the need to update Agenda and Meeting Minutes online along with the posting of the Rules of Procedure. Anthony Bellanca stated George Brumbaugh, Corporation Counsel, advised that Board Members should not send e-mails to more than one member at a time. Secondly, not more than two Board Members may communicate at any time, unless at a meeting when public notice was

previously given, so as to not violate the Open Meetings Act. Anthony Bellanca wants to re-visit this suggestion later. Furniture was provided for the Ethics Office by Macomb County Purchasing and Facilities & Operations Departments.

### **Rules of Procedure**

The Board of Commissioners approved the Rules of Procedure on September 27, 2012. They will be posted to the Ethics Board website.

### **EDUCATION PLAN OF ACTION**

Karen Smith distributed an Education Plan discussion draft handout. She discussed the objective, various DVD and flyer options. Chair Amboyer and Anthony Bellanca discussed issuing a Request for Proposal (RFP) for a educational DVD. Karen Smith contacted Purchasing for RFP samples and information. Various sources were discussed for producing a video.

### **Anonymous Questions and Complaints**

Members discussed how to handle an anonymous question or complaint when received. An anonymous question was received relative to signatures of public servants appearing publicly on Personal Disclosure Forms. Since the matter is not a violation of the Ethics Ordinance, the matter will be referred to the County Clerk who is responsible for posting such forms on the website. Anthony Bellanca will make the referral.

### **MOTION**

A motion was made by Chair Amboyer, supported by Anthony Bellanca, to send an email to the Clerks office and request a reply to Anonymous.

Vote: 5 -0. **The Motion Carried.**

### **CASE REVIEW**

No cases pending.

### **OTHER BUSINESS**

Gregory Bauer will not be able to attend the November meeting and is excused. It was decided not to meet in November and December, 2012, until there is an advisory question or complaint filed in either month. Board Member Term Dates were reviewed with the term of office expiring for Greg Bauer and Rev. Mack on February 1, 2013. Chair Amboyer shared an e-mail he received from Macomb County Democratic Committee and discussed the disclaimer information to prevent violations of the Ethics Ordinance.

**PUBLIC PARTICIPATION**

Amy Bischof, 43814 Rushcliffe Drive, Sterling Heights, MI 48313

**ADJOURNMENT**

**MOTION**

A motion was made by Rev. Mack, supported by Anthony Bellanca, to adjourn the meeting at 5:40 p.m.

Vote: 5-0. **The Motion Carried.**

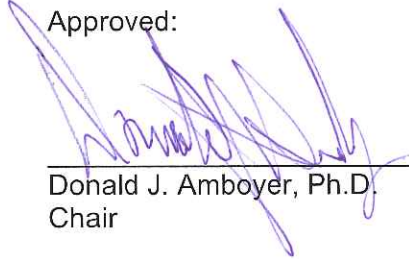
Respectfully submitted:



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Anthony J. Bellanca, Esq.  
Secretary

Approved:



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Donald J. Amboyer, Ph.D.  
Chair