

**MINUTES OF THE
MACOMB COUNTY ETHICS BOARD**

Thursday, October 10, 2013

A meeting of the Macomb County Ethics Board was held Thursday, October 10, 2013, at 9:00 a.m., in the Media Room, on the 8th Floor of the Administration Building, Mount Clemens, Michigan.

CALL TO ORDER

Chair Amboyer called the meeting to order at 9:02 a.m.

ROLL CALL

The following members were present:

Dr. Donald J. Amboyer, Karen Smith, Brian Bourbeau and Jermaine Jackson
Absent and Excused - Jim Caygill

Jill Smith, Corporation Counsel and Michelle LaBelle, Finance - Risk & Insurance
Division were also present.

ADOPTION OF AGENDA

MOTION

A motion was made by Brian Bourbeau, supported by Karen Smith, to adopt the
Agenda, as presented.

Vote: 4 – 0. **The Motion Carried.**

APPROVAL OF MINUTES OF 8/15/13

MOTION

A motion was made by Brian Bourbeau, supported by Karen Smith to approve the
Minutes of August 15, 2013 as presented.

Vote: 4 – 0. **The Motion Carried.**

PUBLIC PARTICIPATION

None

CORRESPONDENCE

The Board reviewed (2) letters that were received. Chair Amboyer also distributed an email from the Director of Human Resources / Labor Relations Department regarding nepotism review request. The Board discussed making information available on website after verifying content and getting permission.

ETHICS TRAINING UPDATE

The Board discussed the presentation given by Dr. Roger P. Bober at the last meeting. Karen Smith met with the County's IT Director, Sandy Jurek who advised to keep training simplistic with a fun element. Karen Smith mentioned the need to get clearer objectives on training. Chair Amboyer showed internet presentation on how Macomb Community College offers various internet classes. Brian Bourbeau suggested hiring part time employee for various administration needs. The Board agreed to invite Human Resources to the next meeting to discuss training options for the various Departments.

2013-14 BUDGET

The Board discussed next year's budget and the need to hire a part time person. This will be discussed in more detail at next months meeting.

REQUEST FOR PROPOSALS

Chair Amboyer distributed boilerplate language for RFP's. This was tabled to determine training type.

OTHER BUSINESS

The Board reviewed website and discussed the need to update the Advisory Form. Jermaine Jackson is to provide a picture and biography for the "About Us" page.

NEXT MEETING

The next meeting will be on November 14, 2013 at 9:00 a.m.


ADJOURNMENT

MOTION

A motion was made by Karen Smith, supported by Brian Bourbeau, to adjourn the meeting at 10:09 a.m.

Vote: 4 – 0. The Motion Carried.

Respectfully submitted:



Jim Caygill,
Secretary

Brian Bourbon

Approved:



Donald J. Amboyer, Ph.D.
Chair