

**MINUTES OF THE
BOARD OF ETHICS**

Thursday, March 29, 2012

At a meeting of the Board of Ethics, held Thursday, March 29, 2012, at 4:00 p.m., in the Board of Commissioners Conference Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Dr. Donald J. Amboyer, Anthony J. Bellanca, Rev. John L. Mack & Karen Smith
(Absent – Member George G. Bauer)

Corporation Counsel George E. Brumbaugh, Jr., was also present

AGENDA

ADMINISTRATION OF OATH OF OFFICE

Carmella Sabaugh administered the Ethics Board Oath of Office for each member present.

ELECTION OF CHAIRPERSON

MOTION

A motion was made by Anthony Bellanca, supported by Rev. John Mack, to name Dr. Donald Amboyer as Chairperson of the Board of Ethics.

Vote: 4 – 0. **The Motion Carried.**

ADOPTION OF AGENDA

MOTION

A motion was made by Karen Smith, supported by Anthony Bellanca, to adopt the agenda, as presented.

Vote: 4 – 0. **The Motion Carried.**

**DISCUSSION OF BYLAWS AND OTHER RULES REGULATING THE
CONDUCT OF MEETINGS**

MOTION

A motion was made by Rev. Mack, supported by Anthony Bellanca, to name Karen Smith as Vice-Chairperson.

Vote: 4 – 0. **The Motion Carried.**

Other roles were discussed and Corporation Counsel George Brumbaugh suggested having a Secretary.

MOTION

A motion was made by Dr. Amboyer, supported by Rev. Mack, to name Anthony Bellanca as Secretary.

Vote: 4 – 0. **The Motion Carried.**

CONSIDERATION OF MEETING DATES AND TIMES FOR 2012

A motion was made by Anthony Bellanca, supported by Rev. Mack, to have one meeting per month from now to December on the third Thursday of every month at 4:30 p.m. on the 9th Floor of the County Administration Building in the Board of Commissioners Conference Room.

Vote: 4 – 0. **The Motion Carried.**

DISCUSSION AND CONSIDERATION OF NEED FOR AN OFFICE MEETING PLACE, CLERICAL ASSISTANCE, LEGAL ASSISTANCE

Discussions regarding how the Board will obtain the necessary essentials to function, such as an office, staff, furniture, etc., and creating two sub-committees: Legal Subcommittee and Finance Subcommittee. It was discussed that Anthony Bellanca would chair the Legal Subcommittee. Karen Smith would chair the Finance Subcommittee.

OTHER BUSINESS

None.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

MOTION

A motion was made by Anthony Bellanca, supported by Karen Smith, to adjourn the meeting at 4:55 p.m.

Vote: 4 – 0. **The Motion Carried.**

Kimberly Graham
Senior Secretary, Corporation Counsel