

**MINUTES OF THE  
MACOMB COUNTY ETHICS BOARD**

**Wednesday, January 20, 2016**

A meeting of the Macomb County Ethics Board was held Wednesday, January 21, 2016, at 8:45 a.m., in the Conference Room, on the 2nd Floor of the Talmer Building - Mount Clemens, Michigan.

**CALL TO ORDER**

Chair Amboyer called the meeting to order at 8:52 a.m.

**ROLL CALL**

The following Members were present:

Dr. Donald J. Amboyer, Paddy Laske and James McGrail

Absent and Excused: Dorie Vazquez-Nolan

Michelle LaBelle, Macomb County Finance – Risk & Insurance, prepared/reported the Minutes.

**ADOPTION OF AGENDA**

Chair Amboyer requested to add Syntrio Invoice to Item #10 – Other Business.

**MOTION**

A motion was made by James McGrail, supported by Paddy Laske, to adopt the Agenda, as amended. **The Motion Carried.**

**APPROVAL OF NOVEMBER 18, 2015 MEETING MINUTES**

**MOTION**

A motion was made by James McGrail, supported by Paddy Laske to approve the Minutes of November 18, 2015. **The Motion Carried.**

**PUBLIC PARTICIPATION**

None

## **CORRESPONDENCE**

One complaint was received and one phone call was received, which did not pertain to the Ethics Board.

## **ETHICS ONLINE TRAINING UPDATE**

Don Amboyer will request a current number of employees who have completed training from Human Resources. This information is also needed for the Annual Report.

## **ETHICS BOARD MEMBER VACANCY**

The Board discussed the open vacancy and the need to fill this position.

## **EDUCATIONAL POSTER AND BROCHURE UPDATE**

Jim McGrail stated that 500 brochures are currently being printed by the Planning Department. Brochure holders have been received and distribution to the various departments was discussed.

## **2015 ANNUAL REPORT PREPARATION**

Chair Amboyer will reach out to Human Resources and Finance for current information needed in The Annual Report. The report is submitted to the Board of Commissioners in March every year.

## **OTHER BUSINESS**

An invoice from Syntrio was received for the amount of \$1,050.00. The invoice covers customization to the certificate for the Ethics online training.

## **MOTION**

A motion was made by Jim McGrail, supported by Paddy Laske, to pay the invoice to Syntrio for the amount of \$1,050. **The Motion Carried.**

The Board also confirmed it will keep the same schedule as last year, keeping meetings on the third Wednesday of every month at 8:45 a.m.

## **TABLETOP EXERCISE**

The Board discussed a case that was received and reviewed their response letter.

**NEXT REGULARLY SCHEDULED MEETING: February 17, 2016 - 8:45 A.M.**

**CASE REVIEW**

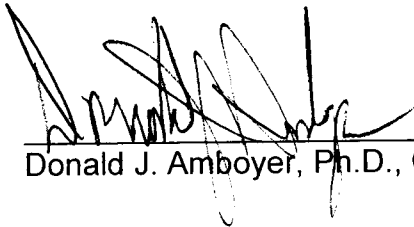
None

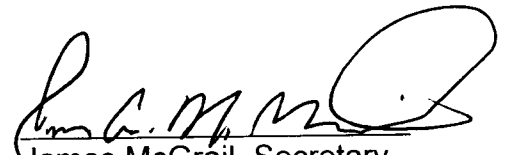
**ADJOURNMENT**

**MOTION**

A motion was made by James McGrail, supported by Paddy Laske, to adjourn the meeting at 9:41 a.m. **The Motion Carried.**

Approved:

  
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Donald J. Amboyer, Ph.D., Chair

  
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James McGrail, Secretary